

Islamic Center of Temecula Valley

Working together for a better world

26820 Hobie Circle, Murrieta, CA 92562, USA Phone number: 951-600-4883

KEY REQUEST FORM

Name:		Date:	
Reason for Request:		Phone #:	
Address:		Alt Phone #:	

Key issued:	YES / NO	KEY #	
Key issued by: (Name & Sign)		KEY Rec'd by: (Name & Sign)	
Key Return Date: (Leave Blank if issuing)		ICTV Mgmt : (Leave Blank if issuing)	

POLICY FOR ICTV KEYHOLDER: Receiving an ICTV main entrance key is a huge responsibility. You will only use the facility for its intended purpose. ICTV management reserves the right to refuse any key request. ICTV key is non-transferable. Return key to ICTV management if you don't need it anymore. You will return the key immediately if asked to do so. You may be liable for any damages to the facility, including cleaning caused by you/your accomplices during your visit in the Masjid. Notify ICTV management in case you have lost the key and lock change cost will be charged.

(Key Holder Initial _____)